

Name and Function of Each Part on the Control Panel

Control Panel




No.	Name	Description
1	Touch Panel	Displays setting screens and messages. Directly press this panel to carry out operations.
2	Warning Indicator	Indicates the status of this machine by the lamp color, flashing, or a lamp lighting up. <ul style="list-style-type: none"> ✘ Flash (orange): Warning ✘ Light-up (orange): The machine is stopped.
3	Power key	Switches this machine to the Power Save mode. For details on how to use the Power key, refer to Here .
4	Power Indicator	Indicates the power supply state by the lamp color. <ul style="list-style-type: none"> ✘ Light-up (blue): Normal state ✘ Flash (blue): Low Power mode or Sleep mode ✘ Light-up (orange): Sub Power OFF ✘ Flash (orange): ErP Auto Power OFF

Keypad (option)

When the optional **Keypad** is attached to the **Control Panel**, you can operate this machine or enter the numeric value using hardware keys.



No.	Name	Description
1	Voice Guide	Starts or ends the voice guidance when the Enlarge Display, Accessibility, or Guidance screen is displayed. To use the voice guidance function, an option is required. For details on the required option, refer to Here .
2	Menu	Displays the home screen. The main menu is displayed in classic style.
3	Enlarge Display	Enlarges the screen in classic style to enabling the user to operate this machine.
4	Keypad	Enter numeric values such as the number of copies or zoom ratio. This keypad is also used to select a numbered setting key.
5	Start	Starts an operation such as copying, scanning, faxing, or printing.
6	Stop	Press this key to temporarily stop an active copy, scan, or print job. ❏ To restart, press the Start key.

		 To delete, select a target job in the currently stopped screen, and also tap [Delete].
7	Reset	Returns the setting you entered or changed to the default.
8	Guidance	Displays the Help menu.
9	Access	Use this key to perform authentication in the Login screen if user authentication or account track is installed on this machine. Pressing the Access key while logged in will log you out of this machine.