









Printing Fax Reports

The following types of fax reports are available. Automatically print if certain conditions are satisfied, and printed manually.

Report name	Description
Activity Report	<p>This report contains results of sent and received faxes.</p> <p>A total of 700 jobs are recorded on separate pages for transmission and reception.</p> <p>The activity report is automatically printed. Records containing only transmission or reception jobs can be printed as required.</p> <p>By default, the report is automatically printed for every 100 communications.</p> <p> You can change the print conditions as necessary. For details, refer to Here.</p>
TX Result Report	<p>This report contains the results of fax transmission. By default, the report is automatically printed when a transmission failure occurs.</p> <p> You can change the print timings if necessary. For details, refer to Here.</p>
Polling TX Report	<p>This report contains polling transmission results. By default, the report is automatically printed when a polling transmission has failed.</p> <p> You can change the print timings if necessary. For details, refer to Here.</p>
Polling RX Report	<p>This report contains results of polling reception. By default, the report is automatically printed when a polling reception has failed.</p> <p> You can change the print timings if necessary. For details, refer to Here.</p>
Sequential Polling RX Report	<p>This report contains results of faxes received by polling from multiple destinations. By default, the report is automatically printed when faxes from multiple destinations are received by polling.</p> <p> You can select whether to print the Sequential Polling RX Report. For details, refer to Here.</p>
Broadcast Report	<p>This report contains results of faxes sent by broadcast. By default, the report is automatically printed upon completion of the broadcast transmission.</p> <p> You can select whether to print a broadcast report. For details, refer to Here.</p> <p> You can change a method to print destinations to be described in a report. For details, refer to Here.</p>
Reservation Communication Report	<p>This report contains records of reserved fax transmissions. By default, the report is automatically printed when a fax transmission is reserved.</p> <p> You can select whether to print the Reservation Communication Report. For details, refer to Here.</p>
Reservation Polling TX Report	<p>This report contains records of reserved polling transmissions. By default, the report is automatically printed when a polling</p>

	<p>transmission is reserved.</p> <p>❖ You can select whether to print the Reservation Polling TX Report. For details, refer to Here.</p>
Broadcast Reserved Report	<p>This report contains records of reserved broadcast transmissions. By default, the report is automatically printed when a broadcast transmission is reserved.</p> <p>❖ You can select whether to print the Broadcast Reserved Report. For details, refer to Here.</p>
An address Polling Rx Reserved Report	<p>This report contains records of reservations on polling RX jobs for one address. By default, the report is automatically printed when a polling RX job is reserved from one address.</p> <p>❖ You can select whether to print the An address Polling RX Reserved Report. For details, refer to Here.</p>
Sequence Polling Rx Reserved Report	<p>This report contains records of reservation on polling RX jobs for multiple addresses. By default, the report is automatically printed when a polling RX job is reserved from multiple addresses.</p> <p>❖ You can select whether to print the Sequence Polling RX Reserved Report. For details, refer to Here.</p>
Confidential RX Report	<p>This report contains results of confidential faxes received. By default, the report is automatically printed when a confidential fax is received.</p> <p>❖ You can select whether to print the Confidential RX Report. For details, refer to Here.</p>
Bulletin TX Report	<p>This report contains results of the transmission in polling RX of a file registered in a bulletin user box. By default, the report is automatically printed when a file registered in a bulletin user box is transmitted in conjunction with polling RX.</p> <p>❖ You can select whether to print the Bulletin TX Report. For details, refer to Here.</p>
Relay TX Result Report	<p>This report contains results of the transmission of a fax received by a relay station of the relay distribution to a distribution station. By default, the report is automatically printed when a fax is delivered to a distribution station.</p> <p>❖ You can select whether to print the Relay TX Result Report. For details, refer to Here.</p>
Relay Request Report	<p>This report contains results of the reception of a fax as a relay station of the relay distribution. By default, the report is automatically printed when a fax is received in the relay distribution.</p> <p>❖ You can select whether to print the Relay Request Report. For details, refer to Here.</p>
Job Settings List	<p>This list contains the details of [Fax Settings].</p> <p>❖ For details on how to print, refer to Here.</p>



Reference

- ❖ You can also print activity reports in the [Job List] screen. For details on the [Job List] screen, refer to [Here](#).



Related setting (for the administrator)

- ❖ You can select whether to describe a job number on an activity report, TX result report, or broadcast report (default: [OFF]). For details, refer to [Here](#).
- ❖ Select whether to display an explanatory note on a report to be printed (default: [ON]). For details, refer to [Here](#).