

## How to Use the Power Key

### When using this machine in factory default status

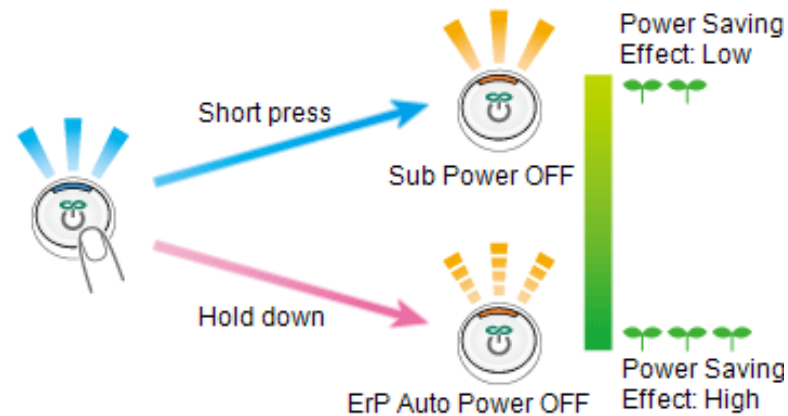
For detail on how to use the **Power** key when using this machine in factory default status, refer to [Here](#).

### When using the Power key as a Sub Power Off key

Press the **Power** key to switch this machine to the Power Save mode.



When the **Power** key is pressed, the status of this machine changes as shown below. Depending on how long the **Power** key is pressed, the state of the power save mode to be activated will differ.



Power key	Status of this machine	Status of LED	Description
Short press	Sub Power OFF	Light up: Orange	This function reduces power consumption and has a greater power saving effect.

			<p>While the sub power is turned off, this machine can receive data or faxes, however, it cannot scan or print an original.</p> <p>If data or faxes are received while the sub power is turned off, they are printed when the machine returns to the normal mode.</p> <p>To enable the machine to return to the normal mode from the Sub Power Off status, press the <b>Power</b> key again.</p>
Hold down	ErP Auto Power OFF	Flash: Orange	<p>This function provides a greater power saving effect than the sub power off mode, which is close to the state where the main power is turned off.</p> <p>In ErP Auto Power Off mode, this machine cannot receive data or faxes, and also it cannot scan or print an original.</p> <p>To enable the machine to return to the normal mode from the ErP Auto Power OFF status, press the <b>Power</b> key again.</p>



### Tips

❖ When the optional **Image Controller** is installed, the **Power** key cannot be used as a sub power OFF key.







### NOTICE

❖ Note that faxes cannot be received if the ErP Auto Power Off mode is selected in fax mode.

## Configuring the Power Key and Power Save Operations (for the Administrator)

Configure the settings on how to use the **Power** key and the machine action in Power Save mode.

Tap [Utility] - [Administrator Settings] - [System Settings] - [Power Supply/Power Save Settings], and configure the following settings.

Settings	Description
[Low Power Mode Settings]	<p>Change the time required to automatically change to the Low Power mode after you did not operate this machine.</p> <p>In the Low Power mode, the display of the <b>Touch Panel</b> is turned off to reduce power consumption.</p> <p>[15] min. is specified by default (allowable range: [2] to [60] min.).</p>
[Sleep Mode Settings]	<p>Change the time required to automatically change to the Sleep mode after you did not operate this machine.</p> <p>Sleep mode provides a greater power saving effect than the Low Power mode. However, the time required to return to the normal mode is longer than the time required to recover from the Low Power mode.</p> <p><b>bizhub C658/C558/C458:</b> [15] min. is specified by default (allowable range: [2] to [60] min.).</p> <p><b>bizhub C368/C308/C258:</b> [20] min. is specified by default (allowable range: [2] to [60] min.).</p>
[Power Key Setting]	<p>Select whether to use the <b>Power</b> key on the <b>Control Panel</b> as a sub power OFF key or as a power save key.</p> <ul style="list-style-type: none"> <li> [Sub Power OFF]: Press the <b>Power</b> key briefly to turn the sub power off. If the Power key is held down, the power save mode is switched to the ErP Auto Power Off mode (similar to main power off mode), which provides a higher power saving effect than when the sub power is turned off.</li> <li> [Power Save]: Press the <b>Power</b> key briefly to shift to the Power Save mode (Low Power or Sleep mode). Hold down the Power key to turn the sub power off.</li> </ul> <p>This function is not displayed when the optional <b>Image Controller</b> is installed on this machine.</p> <p>[Power Save] is specified by default.</p>
[Power Save Settings]	<p>When using this machine in the factory default status, choose this setting to select the type of the power save mode when pressing the <b>Power</b> key on the <b>Control Panel</b>.</p> <ul style="list-style-type: none"> <li> [Low Power]: Switches to the Low Power mode. Turns off the display of the <b>Touch Panel</b> to reduce power consumption.</li> <li> [Sleep]: Switches to the Sleep mode. Sleep mode provides a greater power saving effect than the Low Power mode. However, the time required to return to the normal mode is longer than the time required to recover from the Low Power mode.</li> </ul> <p>[Low Power] is specified by default.</p>
[Enter Power Save Mode]	<p>When this machine receives a print job from a fax machine or computer in the Power Save mode, select the timing to switch to the Power Save mode after the print job has ended.</p>

	<ul style="list-style-type: none"> <li>❖ [Normal]: Switches to the Power Save mode based on the time specified in [Low Power Mode Settings] or [Sleep Mode Settings].</li> <li>❖ [Immediately]: Switches to the Power Save mode immediately after a print job has ended.</li> </ul> <p>[Immediately] is specified by default.</p>
[Power Consumption in Sleep Mode]	<p>Select whether to reduce the power consumption in the Sleep mode.</p> <ul style="list-style-type: none"> <li>❖ [High]: Further reduces the power consumption in the Sleep mode. However, this machine cannot be returned from the Sleep mode when the <b>Front Door</b> is opened or closed (only in <b>bizhub C368/C308/C258</b>) or when the original is loaded.</li> <li>❖ [Enabled]: Reduces the power consumption in the Sleep mode.</li> <li>❖ [Disabled]: Select this option when a smooth network communication is not established while [High] or [Enabled] is enabled.</li> </ul> <p>This function is not displayed when the optional <b>Image Controller</b> is installed on this machine.</p> <p>[High] is specified by default.</p>
[Power Saving Fax/Scan]	<p>Select whether to give priority to the power saving when returning from the Sleep or sub power off mode to a mode other than the copy mode.</p> <p>When returning to a mode without printing such as the scan/fax mode, do not adjust the temperature of the <b>Fusing Unit</b> in this machine, reducing the power consumption.</p> <p>You can set this option when you have selected an option other than [Copy] in [Priority Mode] that is selected by [Administrator Settings] - [System Settings] - [Reset Settings] - [System Auto Reset].</p> <ul style="list-style-type: none"> <li>❖ [Power Save]: The temperature of <b>Fusing Unit</b> is not adjusted when the machine returns to the normal mode.</li> <li>❖ [Standard]: The temperature of <b>Fusing Unit</b> is adjusted when the machine returns to the normal mode.</li> </ul> <p>[Standard] is specified by default.</p>
[Awake from Power Save Mode by Touching Control Panel]	<p>When low power mode or sleep mode has been established: if hands or man get closer to <b>Touch Panel</b>, you can select whether or not to restore from low power mode or sleep mode.</p> <p>If you select [ON], you can adjust the sensitivity of the sensor. Selecting a setting on the minus side decreases the sensitivity (shortens the sensing distance). Selecting a setting on the positive side increases the sensitivity (lengthens the sensing distance).</p> <p>[ON] is specified by default. The adjustment value is [0].</p>

## Switching to Power Save mode at the specified time (for the administrator)

### Using Weekly Timer

The weekly timer is a function that automatically switches this machine to normal mode or Power Save mode (Sleep mode or ErP Auto Power Off mode) at the pre-specified time. This machine supports the tracking function to automatically set a schedule for switching to the normal or Power Save mode to suit the office use status.

Employing the weekly timer enables you to establish an efficient power saving scheme by taking advantage of certain periods of office use, such as lunch breaks, night time hours and holidays.



### Reference

For details on how to set the weekly timer, refer to [Here](#).

### Using this machine while the weekly timer is active

Using the weekly timer restricts the use of this machine in the Power Save mode with a password. This example shows you how to temporarily enable this machine when the use of this machine is restricted with a password.

1. Press the **Power** key.



2. Enter the password, then tap [OK].

3. Use the **Keypad** to enter the time period before the machine switches to Power Save mode, then tap [OK].

➔ To display the **Keypad**, tap the input area for the numeral.



The main menu appears.