



Fax Messaging

Overview

Fax Messaging is a Premium User level feature that allows a user to use a secondary phone number for inbound Fax Messaging.

All received messages are delivered to the delivery email address used within the Voice messaging settings.

Feature Prerequisites

- Premium User Seat
- One DID distributed for the user's fax messaging
- A delivery email must be set up in the voicemail settings.
This can be done either by forwarding all voicemail to email only or by using the 'send a carbon copy' option (See Voice Messaging service guide for details)

Feature Setup

1. Go to the group admin tool found



2. Select the user or service on which you want to enable Fax Messaging.



3. Click **Service Settings** in the left column navigation.